OSU EMERITI ASSOCIATION
COUNCIL MEETING MINUTES
May 23, 2016

COUNCIL MEMBERS PRESENT: Anne Matoy, Dennis Bertholf, Tana Rutan, Russell Wright

COMMITTEE/CHAIRS/REPRESENTATIVES PRESENT: Jim Criswell, Althea Wright, Bob Wetterman, Clem Ward, Sharon Nivens, Zane Quible, Ken Bell, Judy Lewis

Anne Matoy called the meeting to order at 1:30. Anne welcomed everyone.

Anne sent agenda out ahead of the meeting. Agenda was approved. April 25, 2016 corrected minutes stand as corrected.

TREASURE’S REPORT:

In Ron Elliott’s absence Anne passed around copies of the report and briefly went over it, asking if anyone had any concerns with the information/amOUNTs on the report. Report shows total Spendable Assets of $32,275.11. Russ moved to approve the Treasure’s Report. Clem seconded and passed.

REPORTS AND UPDATES:

Russ reported on Commencement Ambassadors: Fifteen volunteers participated with six volunteers at each session. Eight ambassadors at each session would have been ideal but with the help of the Registrar’s people filling in, it went well. He did mention there is a need for more easily accessible seating for those individuals not able to make the climb to the third floor.

Updates:

Russ will send the schedule of future Dinner Programs to Misty. Betty Howell wife of Leroy Howell passed away recently. This announcement will be in the Update. Carol Olson will send a card to Leroy. Reminders for the Tahlequah Trip and the Mississippi River Boat trip will be in the Update. The deadline for signing up for these trips is coming up soon. An announcement about the Summer Get-Togethers at Hide Away will also be in the Update.

Summer Get-Togethers:

Summer Get-Togethers have been held at Hide Away Pizza for the last two years. We have had good response to these events in the past so arrangements will be made by Clem to continue the get-togethers this summer. Clem will also check on the price per person.

Membership Committee:
Sharon Nivens mentioned all extra Directories have been returned to Misty. Anne will get a directory to Denise Weaver in Whitehurst. One new Life Membership couple (Mr. and Mrs. Marks) recently joined. The New Retiree letters will go out the end of June. Judy Lewis mentioned how important it is for new retirees to join quickly after retirement so they can keep up with Campus projects and news.

June Dinner Meeting and future meetings:

Reservations need to go out from Mitsh for June meeting soon since the deadline to sign up is next Monday. Also opportunities to sign up for Travel Trips will be available at this June meeting. Carol Hedrick will give a presentation of the book “Helen Hayes”. We expect 60 or 70 people to attend. Carol will request that a donation for $100.00 go to Town and Gown Theater. Other dinner meetings coming up: September-Community Singers. Hopefully Norm McNichol will speak at the October meeting. November meeting: Michael Buchert will present Long Term Planning and Construction on Campus. December meeting: High School Choir at Meditations. Attendance has been down that the Dinner Meetings. The Dinner feedback survey is appreciated by the caterers.

Interest Groups:

Armchair Travel had about 35 attendees. The presenter will be back again as he has traveled all over the world. “Making the Most of Retirement” presentations coming up include Update on the Ranch; AAA will address Defensive Driving and Safety.

Facilities - Emeriti Suite – Banner:

Judy Lewis talked to Natalie Watkins about the items we need to put on the Banner. The Banner can be made on Campus.

AROHE Conference Update:

Anne mentioned the Provost is willing in to contribute to someone attending this conference, if someone would like to go.

University Appointments:

Several terms are over soon and all are 3 year commitments. Dennis will continue on in his position. Anne will contact the others to see if they would like to continue on in their positions. Zane has agreed to represent us on the “New Benefit Committee”. The University is going out for bid on Dental and Vision Insurance! Met Life, Etna, Signa and Delta are companies being considered. You might want to call your Dentists and ask the names of the insurance companies they use. Anne thanked Zane for stepping into this task.

University/Faculty Standing Committee Reports:

Faculty Council Report:

Report on Faculty Council Meeting May 10, 2016
Faculty Council met May 10 with emphasis on year end reports. Senior Vice President Joe Weaver presented information describing OSU and Higher Education Value that President Hargis was using at the Legislature. He indicated that tuition/fee increases since FY2010 have averaged only 2.4% contrary to figures cited recently by an outside source that cited total dollar increases which did not take into account the vast increase in enrollment experienced by OSU.

The revision to the Academic Integrity Policy previously submitted to administration was approved and has been sent to the Council of Deans for their consideration. Year-end reports and recommendations can be found in the agenda as posted on the Faculty Council website. Recommendations considered and approved included additions to the Annual Faculty Appraisal and Development Program (2-0112), changes to the University Academic Regulations, Policy and Procedures for Performance of Appraisal of Academic Administrators, Addition of New Faculty Titles, changes to the Appropriate Use Policy, Support and Promotion of Undergraduate Research at OSU, and a Diversity Committee Resolution.

Dr. Ken Bell shared with us notes on the Faculty Council Year End Report: see on next page>>>
Faculty Committee: Glade Topham, Year End Report-2015/2016

Faculty Committee Members: Ken Bell, Nurhan Dunford, Chris Richards, David Oberhelman, Pam Lloyd, Matt Lovern, Udaya DeSilva, Glade Topham (chair), Ken Bartels (ex officio).
The Faculty Committee formulates and recommends “policies governing faculty status, including appointment, tenure, reappointment, dismissal, promotion, ... working conditions, workloads, research activities and similar concerns of the members of the General Faculty.

Below is a list of the committee work and accomplishments for the 2015-2016 year:

- We recommended the Faculty Council Chair and Vice Chair of Graduate Council receive increased support to enable them to have a course release each semester of service. When course releases are not feasible, the support may be received in the form of professional development funds or summer salary.
- Modified current guidelines regarding the administrator appraisal process and recommended the revised document for approval as formal policy. The proposed policy clarifies the process of evaluation of deans, associate deans, and department heads/school directors. In addition, the appraisal survey for deans was shortened to nine items and included in the appendices of the proposed policy, and appraisal surveys were developed and included as appendices for associate deans and department heads/school directors.
- The Annual Faculty Appraisal and Development Program Form was changed from a signature page to a template that will provide direction for the faculty written report of activities and accomplishment for the prior calendar year. In addition the OSU P&P 2-0112 Annual Faculty Appraisal and Development policy was revised and recommended for approval. We recommended that, through appropriate review, departments/schools and colleges be provided the freedom to adapt the Annual Faculty Appraisal and Development form to accurately reflect unit and college expectations. We further recommended that the timeline for the Annual Faculty Appraisal and Development process be accelerated to ensure the process will be completed by April 30 for the prior calendar year review.
- In order to address the fact that the clinical faculty title is currently being used broadly for faculty without clinical responsibilities, we recommended that several new titles be added to the Faculty Handbook including: Teaching Instructor, Teaching Assistant Professor, Teaching Associate Professor, Teaching Professor, Instructor of Professional Practice, Assistant Professor of Professional Practice, Associate Professor of Professional Practice, Professor of Professional Practice, Assistant Extension Specialist, Associate Extension Specialist, Senior Extension Specialist.
- We developed a Faculty Search and Screen Toolkit to guide search and screen processes on campus. We received input from the Diversity and Academic Standards and Policies committees and upper university administration on the document as well as the procedures for search and screen training for committee members. Further work is needed to finish up the document and to solidify procedures for the search and screen committee training process.
- We evaluated dossiers of two Reappointment, Promotion, and Tenure applicants and provided advise to the Provost.

Anne mentioned we appreciated all his hard work on this committee.

Anne made a motion to adjourn at 2:30. Seconded and passed.

Respectfully submitted,

[Signature]

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